



## **KHC team member opening: Quality Improvement Advisor**

The Quality Improvement Advisor (QIA) works in collaboration with the Program Director (their supervisor) and other KHC staff—as well as valued partners, including the Kansas Medical Society and Kansas Hospital Association—in providing program support and services to Kansas hospitals, physician practices, health systems, community partners, and related organizations.

The QIA is responsible for the coordination and implementation of state and national quality improvement (QI) initiatives, as assigned. He/she will serve as a subject matter expert and a resource to provide consultation, support, coordination, education, and leadership in hospitals and related settings.

Job duties include activities and technical assistance in support of quality and performance improvement goals, including process improvement design, data analytics support, measurement and evaluation, constructive provider interaction, meeting preparation, and development of patient and provider education materials and programs.

### **Core responsibilities:**

- Working as a contributing member of the KHC team and with internal and external partners to develop, align, and execute strategies for patient safety and quality improvement efforts.
- Building and maintaining positive relationships on behalf of KHC and effectively engaging leaders, clinicians, and staff.
- Acting as an organizational champion for quality and patient safety, supporting patient safety concepts and high reliability principles.
- Drawing on continuous improvement methodologies, project/change management skills, and operational/clinical expertise to analyze and influence improvement using evidence-based practices.
- Assessing gaps and opportunities in health care performance; providing consultation and ongoing evaluation of hospital, provider, and/or community health performance; developing strategies for improvement; facilitating prioritization of improvement activities; making recommendations; and ensuring successful implementation of initiatives.
- Providing on-site and virtual consultation to project participants and other stakeholders.
- Monitoring and facilitating the implementation and spread of evidence-based practices and resources.

- Ensuring plans, tasks, timelines, and deliverables meet all contract deliverables.
- Assisting (as needed) with monthly, quarterly, and periodic reports.
- Participating in QI training, local and state program-related learning sessions, webinars, and formal educational offerings. Incorporating learnings in support of program participants.
- Assisting in writing and development of communications and educational content.
- Performing other duties as assigned.

**Required qualifications:**

- Bachelor's degree from an accredited four-year college or university program in nursing, health care management, public health, or a related health care field. Relevant experience may be considered in lieu of a degree.
- A minimum of five years professional-level experience in nursing and/or program administration, development, or operations.
- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, and government regulations.
- Ability to write reports, business correspondence, and prepare presentations.
- Excellent communication and interpersonal skills to work effectively and professionally with key stakeholders, subject matter experts, and all whom KHC serves.
- Ability to work independently, as well as a contributing member of a team, and to prioritize work. Has excellent organizational skills and initiative to improve processes.
- Strong skill level in Microsoft Office software, including Excel, PowerPoint, and Word, as well as experience in leading and participating in virtual meetings.
- A valid driver's license.

**Preferred qualifications:**

- Graduate degree in nursing or health care-related field.
- Active, unrestricted RN license.
- Certification(s) related to health care quality, patient safety, infection control, Six Sigma, Lean, or related fields.
- Experience with hospital health care quality improvement initiatives, project management, and/or infection prevention.
- Experience working with and successfully collaborating with senior level leadership.
- Contemporary knowledge of health care quality and performance improvement models and statistics.
- Knowledge of organizational dynamics, change theory, reliability and safety science, improvement methods and tools, measurement, and statistical process control.
- Understanding of and experience in deploying adult learning and motivational concepts in health care settings.
- Superb project management and attention to detail.
- Strong written and oral communication skills, including public speaking.

**Physical requirements and working conditions:**

KHC is based in a professional office environment in Topeka with the opportunity to work remotely at KHC's discretion and dependent on reliable internet and other factors. This position requires frequent contact with a variety of health care professionals and organizational partners, both in-person and virtual. When public health conditions allow, travel for on-site visits, workshops, and meetings across the state will require overnight stays and extended workdays, depending on project needs. Also, this position may require occasional air travel to national or regional meetings.

The usual and customary methods of performing the job's essential functions require the ability to regularly type with repetitive motions of the hands and wrists, as well as talk, hear, sit, walk, bend, kneel, reach, grasp, stand, and lift items under 40 lbs. as necessary. This role is expected to entail a significant amount of driving, which could periodically require use of a personal vehicle.

*The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.*

The Kansas Healthcare Collaborative (KHC) is an equal opportunity employer and an E-Verify participant. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. KHC is committed to providing access, equal opportunity and reasonable accommodations for individuals with disabilities. If you require reasonable accommodations, contact [KHCHumanResources@khconline.org](mailto:KHCHumanResources@khconline.org).

**How to apply:**

Submit a resume and cover letter to [KHCHumanResources@khconline.org](mailto:KHCHumanResources@khconline.org). Applications will be considered immediately and accepted through Dec. 15.

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