



Healthcare-Associated Infections
& Antimicrobial Resistance Program



Kansas Workshop: Hospital Antimicrobial Stewardship
Tuesday, May 15, 2018
Four Points by Sheraton Manhattan

Travel Scholarship Information

Workshop sponsors have limited funding available for travel assistance to encourage hospital team participation in the Kansas Workshop: Hospital Antimicrobial Stewardship. Travel scholarships will be awarded on a first-come, first-serve basis for qualifying hospitals. To apply for a travel scholarship, become familiar with the scholarship offer and complete the online application form. (Link is below.)

Eligibility: For your hospital to earn a travel scholarship, it must be located at least 75 miles from the meeting venue in Manhattan AND the individual(s) from your hospital receiving travel assistance must attend the workshop.

What's included: Reimbursement may be awarded for roundtrip mileage (up to \$100 at the federal rate) for one vehicle per Kansas hospital. In addition, up to three individual hotel rooms at the Four Points by Sheraton Manhattan may be reimbursed at the KHC group rate of \$95 plus tax. No meals or incidentals will be reimbursed.

Reimbursement form: To receive reimbursement, the KHC travel expense reimbursement form and required receipts must be submitted to KHC within 30 days following the event. Note: The reimbursement form will ask who to reimburse, e.g., individual or hospital.

How to apply: To apply for a travel scholarship to attend the workshop, the primary contact must complete the online application (link below). Travel scholarships will be awarded on a first-come, first-serve basis and are subject to verification of workshop registration and attendance.

APPLY HERE

<https://www.surveymonkey.com/r/KS-ASP-travel-scholarship-app>

Notification: KHC will make every effort to notify the applicant within two business days.

Room reservations

Participants needing overnight accommodations for the night of May 14, should make room reservations at the Four Points by Sheraton Manhattan no later than 5:00 p.m., Friday, April 27, 2018.

Four Points by Sheraton Manhattan

530 Richards Drive
Manhattan, KS 66502

To make hotel reservations, call and ask for the in-house sales office:
(785) 539-5311

Ask for the Kansas Healthcare Collaborative group rate.
KHC Group Rate – \$95 plus tax
Group Cut-off Date – 5:00 p.m., April 27, 2018

Questions?

For questions about this travel scholarship opportunity or about the [workshop](#), contact the Kansas Healthcare Collaborative, 785-235-0763 or email info@khconline.org.

Updated April 23, 2018